

**DYXnet Co-location Service
Access Authorization Form**



Information Contact	
Company Name:	_____
Contact Person:	_____
Telephone:	_____
Mobile/Pager:	_____
Fax Number:	_____
Email Address:	_____

Request For Permanent Access Authorization				
Add/Delete	Printed English Name on ID Card or Passport	ID Card / Passport No.	Authorization Level (Please circle one)	Remark
			1 / 2 / 3	
			1 / 2 / 3	
			1 / 2 / 3	
			1 / 2 / 3	
			1 / 2 / 3	

Note: Authorization levels
 Level 1 – Have authority to enter the Data Center in person only.
 Level 2 – Have authorization level 1 and can bring along any other people.
 Level 3 – Have authorization level 2 and right to grant one-time access for any people with prior written notice.
 Please return the completed form to helpdesk@dyxnet.com or FAX it to (852) 3152 5024.
 You would receive an email receipt after this application is being processed.
 Should you have enquiries please call our Customer Service Centre at (852) 3152 2626.

Customer Declaration	
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> On behalf of the company listed above, I approve that all people listed above are eligible to access all equipment which belongs to our company co-located in DYXnet's data center and it is agreed that DYXnet is not liable to any damages caused to our equipment due to the access to data centre by any of the people under the authorization given above. </div> Accepted and confirmed by: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;"> Authorized Signature with Company Chop </div> <div style="width: 45%; border-top: 1px solid black; text-align: center;"> Date(dd/mm/yyyy) </div> </div>	

Official Use Only			
Customer ID: _____	Site ID: _____	Rack ID: _____	
Received By: _____	Date(dd/mm/yyyy): _____	Remark: _____	

Requirement for Hong Kong under Personal Data (Privacy) Ordinance
 Visitor should provide photo staff ID card or government issued identification document as identity proof and only first four digits are required for government issued identification document ID.